

Regular Meeting Minutes
Ellendale Town Hall, 300 McCaulley Avenue
Tuesday June 9, 2020

At 7:02pm, the regular meeting was called to order over the conference call. No moment of silence was held, nor Pledge recited. Due to COVID-19, the regular town hall meeting was held via conference call meetings in lieu of public meetings.

Roll Call: Kim Hughes, President – Present; Virginia Weller, Vice President – Present; Sherita Perry, Treasurer – Present; Tanya D. Mann, Secretary – Present; Tamara Skis – Present; and Town Solicitor Daniel DeMott

Also present on the call were residents Aaron Moore, Roxann Moore, Annie Mock, Kim Koukaras, Mike Koukaras

Citizen Recognition Program: No residents were recognized at this time.

Approval of Agenda: Virginia Weller - motion to accept agenda with the changes and Tamara Skis gave second. Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Approval of Minutes: Tamara Skis - motion to accept the May Minutes with all its changes and Virginia Weller - second.

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Treasurer's Report: The April Treasurer's report was submitted with the changes to the received taxes. Tamara Skis – motion to accept the Treasurer's report for April 2020 with the changes, Virginia Weller – Second.

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Tamara Skis – motion to accept the May 2020 Treasurer's Report as submitted. Virginia Weller – Second

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Police Report: Chief Bruce VonGoerres was not present to read the minutes. Tanya D. Mann – motion to accept the report as read, Sherita Perry – second.

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Solicitor's Report: Daniel DeMott advised that he will participate when a relevant topic arose.

Recognition of Visitor's: Roxann Moore asked about using the Fire Hall for the July regular now that COVID-19 restrictions allowed for larger groups. This was added to New Business for discussion later.

OLD BUSINESS

Ingram Village on-street parking issues update: Daniel DeMott did some research and provided some suggestions. Option 1: Enacting an ordinance which regulates parking in Ingram Village, which is within the power of the charter. Possible before the official turn-over. This would be done through regular enforcement of ordinances.

Option 2: Pushing for the developers of Ingram Village to make a HOA. This is not a popular decision. Recommendation to pursue so they can enforce deed restrictions. Kim Hughes asked what do the fees normally cover. Demott advised they are proportionally evaluated for street maintenance. There was further discussion around authorities and concerns over additional fees levied against the residents of the community.

Option 3: Leverage the ability to set up a "voluntary assessment center" within the town. Caveat – by creating VAC and enacting ordinances gives people the option to request a trial through the JP court. As far as towing, additional research is needed. This would be in tandem for the option 1. Title 21 Section 4181A. Further investigation is needed.

Option 0.5: Under the Delaware code, there is an area that prohibits stop, standing or parking. There is language stating that this is true when there is a solid yellow stripe on the road. It is not clear that these are indicated for any place within Ingram Village. However, if the conditions exist, EPD has the right to issue a summons for improper parking. Title 21 Section 41.79 SS E

Initial inspections were requested by Kim Hughes and Virginia Weller to progress the turn-over of Phase I of Ingram Village. The friendly notices for the residents were going to Daniel DeMott for review prior to being mailed out.

Comprehensive plan review updates: Tabled for month of June 2020.

Committee Update: Roxann Moore advised that the newly formed Sunshine Committee was going to celebrate the 2020 Highschool graduates. However, the Milford School District juniors have already put signs in the Graduates front yards.

The Sunshine Committee will be sponsoring a Sidewalk Art Contest in celebration of July 4th. Additional events will be scheduled to help promote youth engagement.

Charter Changes Project: Tabled for month of June 2020

Revision 2018 Audit: Tabled for month of June 2020

Proposed Budget/Fee Schedule: Kim Hughes advised that a proposed budget is forthcoming, and that a new auditor is being sought for our 2019 audit.

Ingram Village Zoning issue – Townhouses: Tabled for month of June 2020

Add fire channel on the police radio: Tabled for month of June 2020

NEW BUSINESS

Park Reopening: Kim Hughes advised that the Town office has received many calls asking about the park reopening. Kim advised that she was concerned about the ability to maintain sanitation, mask usage, and the social distancing requirements. Tamara Skis voiced concerns over liability. Daniel DeMott advised that he is reluctant to open a public space such as a park without proper staffing and sanitation. Kim Hughes advised that she was waiting for direction from the Governor's task force. Roxann Moore offered a "buyer beware" type of notice, to find a way to open the park for the youth for the summer.

Tamara – motion to keep the park closed until further guidance is given by the Governor's task force. Virginia Weller – Second.

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Fire Company: Tamara Skis – motion for Kim Hughes to send a letter on behalf of the Town requesting use of the Fire Hall for meetings until restrictions are lifted. Virginia Weller – Second

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Correspondence: Kim advised there was nothing to report.

Adjournment: Tamara Skis – motion to adjourn. Sherita Perry – Second

Roll Call vote: Sherita Perry – yes, Virginia Weller – yes, Tamara Skis – yes, Tanya D. Mann – yes, Kim Hughes – yes. Motion Carried

Meeting adjourned at 9:03pm

Minutes Submitted by Tamara Skis

Kim Hughes
President/Mayor

7/21/2020
Date

Tamara Skis
Secretary/Councilmember

July 21, 2020
Date